

BANKRUPTCY BUGLE



NEW

CHAPTER 13 PLAN

On **December 1**, a new Chapter 13 plan will go into effect in order to comply with the provisions of amended Bankruptcy Rule 3015.

All chapter 13 plans, including modified plans, filed after December 1, 2017 must use the Local Form, NVB 113. This form must be used without any alterations.

This plan has been formatted with Adobe and will only work with an Adobe Reader. A free version is available at <http://get.adobe.com/reader/>. The Plan may not be compatible with tablets.

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TRAINING FOR THE NEVADA CHAPTER 13 PLAN

The Chapter 13 Trustees for the District of Nevada are offering training on the new Nevada Chapter 13 Plan.

Please R.S.V.P. to Kal13mail@las13.com.

Date: December 8, 2017

Time: 10:00AM to 11:30 AM

Location: Video conferencing between courtrooms.
Las Vegas - Courtroom #5 in the Foley Courthouse
Reno - Courtroom #1 in the Clifton C. Young Courthouse



BANKRUPTCY COURT- HOUSE HOURS

C. Clifton Young Federal Building and U.S. Courthouse Hours and Foley Federal Building and U.S. Courthouse Hours are:

7:30 A.M. to 5:00 P.M.

Bankruptcy Court Intake Hours are:

9:00 A.M. to 4:00 P.M.

CHAT

The Nevada Bankruptcy Court has implemented a CHAT service for the public.

The CHAT Help Desk answers questions online Monday—Friday during regular court hours. In addition, phone calls to the Help Desk at 866-232-1266 will still be answered.

Access to CHAT can be found at the court website's home page:

www.nvb.uscourts.gov



PRO BONO PETITION FILINGS

An attorney who is filing a petition on behalf of a pro bono client should file the new case electronically. After opening the new case via the CM/ECF docketing system, the attorney will be required to submit an Application for Waiver of the Chapter 7 Filing Fee.

1. When opening the petition, please make sure you select IFP filing fee waived in the fee status box. Also please make sure on the fee screen, that the box shows \$0. Double check your final docket text to ensure it reflects correctly. If not, then you may use your browser back button in order to modify. If not followed correctly, you may be charged a filing fee and locked out from future filings until the fee is paid.
2. After the bankruptcy case is opened, complete an Application to Have the Chapter 7 Filing Fee Waived (Official Form 103B) located on the court's website (www.nvb.uscourts.gov) under Rules/Forms and select Local Forms.
3. Docket the Application for Waiver:
 - A. Select **Bankruptcy > Motions/Application.**
 - B. Select **Waiver of the Chapter 7 Filing Fee (in forma pauperis).**
 - C. Complete the docketing of the event.

If the Order on Debtor's Application for Waiver of the Chapter 7 Filing Fee is denied, the case will be placed on installment payments. Those installments must come across the counter either by cash or money order if it is the debtor making the payment, or an attorney can pay by check. Failure to docket the Application for Waiver could result in the filing fee being due and possible dismissal of the case.

For questions, please email: Financial@nvb.uscourts.gov.



OFFICE CLOSURE

The U.S. Bankruptcy Court, District of Nevada offices will be **closed on Thursday, November 23 and Friday, November 24** in observance of the **Thanksgiving holiday**. Regular business hours will resume on Monday, November 27th.



IMPORTANT

CM/ECF OUTAGE

The Case Management/Electronic Case Filing System (CM/ECF) for the United States Bankruptcy Court, District of Nevada will be unavailable on **Thursday, November 30** beginning at **12:00 noon** and continuing until approximately **6:00 a.m. on Friday, December 1**. Please have your last transaction submitted no later than 11:55 a.m. on Thursday, November 30.

STEPS TO MANUALLY OPEN A VOLUNTARY PETITION

Official Form B101/201, known as a “Voluntary Petition” must be filed by a debtor to begin a bankruptcy case.

Note: Steps 2-7 should be done immediately after opening.

In CM/ECF, click on Bankruptcy. Then click on the following Bankruptcy Events, answering the prompts that appear.

1. Open Voluntary BK Case (All Chapter 13 and 11 cases are opened as ASSET cases).
2. Creditor Maintenance ———> Upload list of creditors file.
3. Judge/Trustee Assignment. **THIS IS A VERY IMPORTANT STEP** in opening a new petition. It is a crucial part of case opening, and will ensure that you receive your 341 notice immediately.
4. Miscellaneous ———> Statement of Social Security Number(s).
5. Miscellaneous ———> Declaration re: Electronic Filing.
6. Miscellaneous ———> *select applicable Income Means Test events.*
7. For Individuals Only: Miscellaneous ———> Certificate of Credit Counseling.

The following applies to Chapter 13 cases only. Search for a Chapter 13 Plan Confirmation hearing (initial hearing only) date from the self-calendaring section on the court’s website, <http://www.nvb.uscourts.gov/calendars/self-calendaring-dates/>.

8. Plan ———> Chapter 13 Plan #1.
9. Notices ———> Confirmation Hearing.



BANKRUPTCY COURT CONTACT NUMBERS

LAS VEGAS CLERK’S OFFICE: (702) 527-7000

RENO CLERK’S OFFICE: (775) 326-2100

Frequently called numbers, e-mail addresses, and live on-line chat is available on the court’s website under Court Information:

<http://www.nvb.uscourts.gov/about-the-court/contact-information/>